

Tippecanoe County Historical Association Board of Governors Meeting

Mission: To enrich the lives of Tippecanoe County residents and visitors by collecting, preserving, and interpreting our unique and exciting history

AGENDA 5:15 PM, October 22nd, 2019 TCHA HISTORY CENTER

Members of the Board (total: 21 – quorum: 11)

Pete Bill – President*	Amy Harbor
Jeff Schwab – Vice President*	David Hovde
John F. Thieme – Treasurer*	Zula Kress
Erika Kvam – Secretary*	Ken Moder
Colby Bartlett	Quentin Robinson
Del Bartlett	Annie Hatke Schap
Julie Byers	Gretchen Shelmon
H. Kory Cooper	Preston Smith
Craig Graham	Phil Tucker
Walt Griffin	Todd White
Ron Halsema	

* members of the Executive Committee

Call in instructions: Call (916) 235-1420. Enter Participant PIN # when asked: 614556 #

FUTURE DATES FOR MEETINGS and EVENTS

See Program Brochure or TCHA Web Site for upcoming Programs

Executive Committee (agenda setting) –5:15 Thursdays before Board meeting; Arganbright

Board of Governors – Fourth Tuesday of the Month at 5:15 at History Center unless otherwise noted

- November 2019 Tuesday, November 19th (Thanksgiving is November 28th)
- December 2019 **Special Board meeting for Budget – date TBD tonight**
- January 2020 TBD
- Annual Membership Meeting –Saturday, February 8th, 2020 (time?)

November events: (see web site or TCHA Program brochure for details)

- November 8 Blockhouse Living History
- November 10 History According to Hollywood – Best Years of Our Lives
- November 12 Show & Tell – artifacts from Civil War days – Craig Hadley
- November 13 Evening lecture series – Angie Klink – Kirby’s Way (book signing)
- November 21 Lunch lecture – History of IU Health Arnett

AGENDA

- Call to order
- Minutes from September 24th Board meeting – *See pages 3-7 in Agenda*
- Officer’s reports and business
 - President – *see pages 8-10 in Agenda*
 - Thanks to Board volunteers who helped at the Feast or school days
 - Craig’s formative evaluation process
 - Ball Sholty Award – selection coming in November Board meeting
 - Annual TCHA Membership Meeting – Saturday, February 8th evening
 - Board members terms ending Jan 2020
 - Officers for the 2020 Board
 - Special Board Meeting in December – Budget Meeting
 - Insurance Committee proposals
 - Vice President
 - Treasurer
- Finance, Budget, and Risk Management Committee – *Page 11*
- Membership and History Center Events Director – Megan Lee – *Report on page 12 in this Agenda*
- Programs Director – Craig Hadley — *summary table pages 13-14*
- Collections Committee – Kelly – *Report on pages 15-17 in this Agenda – no items for deaccession*
- Feast report – Leslie Conwell – *Report on pages 18-21*
- Battleground Museum report – Rick Conwell – *Report on page 22-23 in Agenda*
- Notes from Committees
 - Ouiatenon Preserve Committee – David Hovde
 - Facilities Committee – Walt Griffin
 - Development & Membership Committee – Erika Kvam
- Executive Director report – *Report on page 24-25 in Agenda*
 - Arganbright parking lot construction
 - Arganbright exterior work
 - Arganbright interior work – ADA compliant bathroom
 - Arganbright electrical problems
 - Mark Twain - final numbers promised from last meeting
 - Duke charge for “Fowler House safety light”
 - History Center Exhibit Task Force
 - Boiler shut off in History Center
 - Battlefield Audio Tour –uploaded into phone app
 - Sponsorships for Programming – goal

END AGENDA

**Minutes for the TCHA Board of Governors Meeting held September 24th, 2019
TCHA History Center**

ATTENDANCE:

Jeff Schwab – Vice President
John Thieme – Treasurer
Colby Bartlett
Del Bartlett (phone)
Kory Cooper
Walt Griffin

Ron Halsema
Amy Harbor (phone)
David Hovde
Ken Moder
Preston Smith

Unable to attend

Pete Bill – President
Erika Kvam - Secretary
Julie Byers
Craig Graham
Amy Harbor
Annie Hatke Schap

Zula Kress
Quentin Robinson
Gretchen Shelmon
Phil Tucker
Todd White

Staff: Craig Hadley, Megan Lee (recorded minutes), Leslie Martin Conwell

Call to order: 5:22 PM

Minutes from August 27th Board meeting – were reviewed and approved.

Officer's Reports – President – Jeff reported for Pete who was out of town

At the beginning of 2019 the Board passed a policy change that the Executive Director would be evaluated near the end of the fiscal year (November/December) to coincide with creation of the Budget and any salary change that would result from the evaluation. To provide better feedback to the Executive Director, a formative evaluation (feedback from staff, volunteers, and sampling of Board members on performance relative to the job description) would be performed mid year.

There were 12 surveys sent out and returned. The Likert-scale evaluation part (pick a number 1-10) and the additional comments have been largely compiled. The raw data will be shared confidentially with the Executive Committee right after the Feast. The data will be summarized into a report along with Executive Committee comments and recommendations sent onto the Executive Director in mid-October. The summative (final) evaluation will be done at the end of the year conducted by an evaluation committee chosen by the Board President, but chaired by the Vice President.

▪ **Insurance Committee formed to review staff insurance**

Committee composed of Finance Committee chair, the Treasurer, the Board President, the Executive Director, the insurance representative, and 3-4 additional Board members (Todd White, Walt Griffin, Amy Harbor, Ken Moder)

1. Decisions regarding what insurance TCHA pays for full time employee staff has historically been decided by the Executive Director and the insurance provider representative without input or feedback from the TCHA Board of Governors. Because both the Executive Director and the insurance provider are direct beneficiaries of insurance policies sold, this constitutes a conflict of interest. For the period of March 2019-March 2020 the annual cost to TCHA for providing this

insurance was **\$49,365.00**. As the body charged with the fiscal viability of the Association, the Board of Governors should have oversight over this decision with input from the Executive Director, representing the TCHA staff, and the insurance agent provider.

2. Per the TCHA Personnel Manual the burden of the cost for health insurance is supposed to be split 80% TCHA and 20% staff. This has not been done for the past three years with staff underpaying by unequal percentages ranging from 0% to 15% of the cost.
3. Although Dental insurance and Vision insurance are not specifically defined as employee benefits per the TCHA Personnel Manual, they have been provided to TCHA staff and their dependents. Note: cost for dependents are not to be paid by TCHA but paid for by payroll withholding of the staff member – the one dependent insured for dental has been paid fully by the staff member in compliance with the policy in the Personnel Manual.
4. Life insurance is currently provided for all staff by TCHA even though according to the TCHA Personnel Manual Life Insurance as a benefit was removed in 2006.
5. For TCHA to be insured it must comply with regulations that govern insurance benefits. Regulations require all full time employees be *treated equally* as far as the cost sharing between TCHA and the employee. Thus, one employee can't have TCHA pay 100% of their insurance cost and another employee be required to pay 20% and TCHA pay 80%.
6. When insurance providers consider approving a policy, a cursory audit must be performed by the agent and reported to the insurance company. The insurance agent was unaware that staff were not paying the 80/20 cost share and that not all staff were paying the same percentage amount. TCHA was not in compliance with regulations and this must be changed before next year's insurance application

Actions required:

1. All staff withholdings be adjusted to 20% to cover health insurance plan selected by employee starting with new policy in March 2020.
2. **Recommendation by the Insurance Review Committee to the TCHA Board** whether to recommend implementing Vision and Dental insurance as an employee benefit.
3. If recommending Vision and Dental be added as benefits, the Insurance Review Committee needs to also recommend the cost share percentage for Dental and Vision insurance for the employee (dependents are 100% paid by employee withholding). Vision premium is fairly minimal (currently \$7.59 a month) and Dental premium is more expensive at \$52.79 per month. Considering either 80/20 or 50/50 cost share.

Note: by insurance regulations for any group insurance benefit the organization (TCHA) must provide at least 50% of the cost for each category of insurance.

4. **Board Action:** Decision by the TCHA Board on whether to make Vision and Dental insurance available to staff as a benefit and the percentage of cost share between TCHA and staff. This requires a revision of the Personnel Manual to include these as benefits and such a change must be approved by the Board.
5. **Recommendation by the Insurance Review Committee to the Board** on whether to reinstitute the Life Insurance benefit to employees that was discontinued in 2006. Currently the premium is \$17.60 per month.
6. If recommending Life Insurance, the Insurance Review Committee needs to make a recommendation for the cost share. Currently the discussion is to offer Life Insurance premium at 50/50.

7. **Board Action:** Decision by the TCHA Board to reinstitute the Life Insurance benefit to employees at what cost share, and approve revision of the Personnel Manual.
8. **Recommendation by Insurance Review Committee** on whether to reinstitute the Short-Term and Long Term Disability insurance discontinued as a benefit in 2006. If recommended, need to also recommend cost share percentage. Phil states the Long Term disability cost to TCHA would be about \$990 per year and Short Term disability insurance cost would be about \$1900 per year – total cost to TCHA (before employee cost sharing) would be about \$2800 a year.
9. **Board Action:** Decision by the TCHA Board to reinstitute Short-Term and Long-Term Disability Insurance, share cost percentage, and revision of the Personnel Manual.

PLAN:

PHIL TO DO: provide 5 potential plans to be considered for 2020 given the parameters above

COMMITTEE TO DO: meet sometime after the Feast to discuss and decide about items listed above that must be taken to the Board for approval – Jeff: will need to factor estimated costs into the Budget for 2020.

COMMITTEE TO DO: meet in January to decide which of the 5 plans Phil comes up with will be offered to employees for 2020. Have Board approve plans at the February meeting.

- **Personnel Manual revision** - A subcommittee will be formed to review and make recommendations for changes to bring the TCHA Personnel Manual into compliance with current policies and procedures in mid-October.

Officer's Report – Vice President – Jeff

Nothing to report. Contracts will be reviewed by the finance committee after the Feast as a fiscal check.

Officer's Report – Treasurer - John Thieme

Not a lot of change from last meeting. See report for more detail all one-time sales and purchases were taken out to true number of incomes. Looking a small loss for operations over the last 5 years. Looking at protection of the Feast as it is our main source of fundraising. Would like to explore more options for fundraising without hurting the Feast. Some numbers will be changed from sponsorship to donations.

Questions: Colby: what were the variance over the past 5 years?

Salary, wages, and programing has gone up.

Feast has had one good and one bad year but has averaged out to a good mean.

Membership and History Center Events Director – Megan Lee

- Current membership 421 (418 in August; July membership 439)
- Renewals sent in July-October: 75 Memberships renewed: 45 New members: 2
- Total collected in September for membership: \$4095
- The Membership Committee met at the beginning of the month to send out the Feast tickets. We will be meeting again after the Feast to go over any updates we wish to make for next years membership.
- There was an extensive leak in the women's room over Labor Day weekend. Blue Fox was out that day and the following day to diagnose and repair the leaking blower pump. We have

discovered a leaking hot water heater and clogged drains in the basement- I will update you on this if there is an update to give.

- *President's comments:* we have a problem with excessive Vectren gas consumption during the summer months at the History Center when gas for the boiler heating system should essentially be zero. Blue Fox was out to check for gas leaks last week and found none. The boiler system was off and the boilers cold when checked a week ago, but the boilers may have still been on and heating boiler water all summer until Labor Day when the leak occurred and the boiler was definitely shut off. Are waiting to see if the September gas use and bill will be significantly lower.
 - Colby: "will Blue Fox be paying us back for the cost of gas since we were told they shut down the boiler?"
 - Craig: "no."
 - Coby, Del, and Jeff weighed in on the fact that we have a service contract with Blue Fox they should have to repay us if the gas bill is high due to their mistake.
 - This will be revisited at the next meeting once our newest gas bill has come in.

Programs Interim Director – Craig Hadley – no written report

No meeting yesterday- we are close to getting the program finished.

Budget will be submitted at next meeting.

Series will be sponsored by National Group.

Still working on the funding for the stand alone event.

Colby: Theme for 2020 Gala?

Craig: 1970s

Collections Committee – Kelly not present

- A committee has been formed to make decisions about the human remains unearthed at Ouitatenon in the 1970s and stored at Michigan State University
- Deaccession approved by Board

Feast report – Leslie Conwell

- No report. Feast is coming
- Set up went well, 2 injuries: both are doing well. Micha and Nathan are doing well.
- Participant packet pickup started today.
- Safety meeting, citi bus, and church buses are all set
- 500-600 tickets have been sold as of today
- HUGE thanks to the local vendors selling tickets. Thank you to the TCHA staff for all their help!
- Leslie reported she is currently approved to work 4 hours a day with no reaching and bending.
- Question: Weather? Lake Ouitatnon is gone at this time!!
- Comp tickets have been sent to the In-Kind donors
- Question: Colby: Social Media presence for the Feast?
 - Leslie: Targeted people in Logansport area, History, Travel. Visit Lafayette has worked with Visit Indiana to future the Feast. WLFI, Wish tv, and Indy Style have all made contact and will be featuring the Feast.

Ouiatenon Preserve Committee – David Hovde

- Committee has voted to move the sign forward.
- The committee will be meeting to refine procedures.
- Del: Some weeds will need to be dealt with. Many of the plants that have been planted are growing very well. Some invasive weeds are being dealt with but mowing should control those.

Executive Director report

- Arganbright Project- Parking lot is complete, Lower lot has been blacked and painted. Signs will be placed this week. This is part of the Arganbright facelift. Next step is the replacement of railing and refacing of concrete. The signage will be replaced and adding our logo to the door. Finally, the bathroom will be made into an ADA compliant bathroom- planning for January.

Questions: Colby: The window upstairs is broken, are we planning to replace this?

Craig: yes, we will contact Lafayette Glass

- We have been awarded the following grants for the Arganbright project:
 - \$5300 – Lafayette Community Foundation
 - \$20,124 – Lafayette Community Foundation
 - \$28,511.51 from North Central Health Services

That is a total of \$53,935.51

Additionally, we will be getting a restricted donation from Matt Jonkman for \$21,365. This brings the total amount raised for this project to \$75,300.51

- Battlefield Audio Tour

Questions: Colby: Are we reaching out to the Shawnee and Miami?

Jeff: Are we expecting cost for phase 2?

Very little, we will write the script then we will need a quote for the recording.

Colby, Walt and Jeff have all recommended we research the native languages to see what one we want to use for these recording. We want to have a well rounded recording.

Phase I audio tour will uploaded into the phone system app sometime in the next couple weeks and then we just need to figure out signage. Phase one is a 5 stop audio tour of the battlefield from the perspective of a young Indiana militiaman. The plan is to unveil this at Commemoration Weekend in November. Phase II will consist of creating an alternative audio tour from the perspective of the Native Americans. I hope to have that completed in time for commemoration weekend in 2020. These tours will be free for the public and accessible by any smart phone.

- Mark Twain Show

Will have final numbers at next board meeting. More than 300 folks in attendance. We ended up grossing more than \$4,000. We are still waiting on a couple of invoices before we have the final cost and net, but we certainly made some money from this event.

- Will have the task force meet after the Feast to go over the exhibit wall in the History Center

Adjourned: approximately 6:18 PM Minutes submitted by Megan Lee

President's Report – Pete Bill – September 2019

- **Thanks to the Board members that helped at the Feast** with School Days, serving lunch to set-up volunteers, helping out on set up crews, and helping staff the membership tent during the weekend. Thanks, too, to the Board members who helped by participating in their own booths and demonstrations. The Feast is always a collective effort and everyone's contribution is very much appreciated!

- **Craig's formative evaluation process**

The raw responses from the 12 surveys and their associated comments have been compiled and distributed confidentially to the Executive Committee. The data is being summarized into a report which will be shared with the Executive Director next week. The summative (final) evaluation will be done at the end of the year conducted by an evaluation committee chosen by the Executive Committee and chaired by the Vice President.

- **Selection for Ball-Sholty Award will be at the November meeting**

This award was created and initially given in memory and recognition of Mrs. Evelyn Ball and Dr. William Sholty for their significant contributions to the Tippecanoe County Historical Association. The annual honoree is selected by the TCHA Board of Governors and announced at the TCHA Annual Membership Meeting. The names of the recipients are engraved on a plaque that is displayed in the Alameda McCollough Research Library.

- **TCHA Annual Membership Meeting – Saturday, February 8th**

Need to get this on your calendar now. Dinner format. \$10 per person. RSVP required.

Meeting conducted by the Board President. Reports are made by the Exec Director and Treasurer (financial state of the Association).

Board members are elected by membership.

Ball-Sholty and Volunteer of the Year Award are announced.

Speaker – from the Benjamin Harrison Historical Home

- **Board members terms ending in January 2020**

Name	Term Ends (Annual Mtg. Jan/Feb)
Pete Bill	December 2019 (January 2020)
Walt Griffin	December 2019 (January 2020)
David Hovde	December 2019 (January 2020)
John Thieme	December 2019 (January 2020)
Phil Tucker	December 2019 (January 2020)

Board members have a three year term, but can renew for another 3-year term by putting their names forward for considering by the TCHA membership at the TCHA Annual Membership Meeting.

Each member up for consideration needs to let me know one way or the other as to whether they are willing to be considered for another term by the membership. Please let me know in the next two weeks so

we can have an accurate number for Board members when we consider possible new members to recruit to the Board.

- **Officers for the 2020 Board**

Position	Name	First Term Began	Term Number in 2019	Re-election eligibility ends
President	Pete Bill	June 2016 (for 2016 term)	4	January 2021
Vice President	Jeff Schwab	February 2017	3	January 2022
Secretary	Erika Kvam	February 2019	1	January 2024
Treasurer	John Thieme	February 2015	5	January 2020

Board officers are elected by the Board each year at the meeting following the TCHA Annual Membership meeting. The Board officers will be elected at the February 2020 Board meeting. Terms are 1 year, renewable for up to 5 terms. The Treasurer’s position will be vacated at the end of this term. If interested in any officer position, please contact Quentin Robinson who is the head of the Nominating Committee. Officers are elected by majority vote by secret ballot of the Board members *present* at the time of the vote at the Board meeting. See By-Laws for additional information.

- **Special Board meeting in December to review and approve budget for 2020**

We are going to need a special Board meeting in December to deal specifically with the budget. I was hoping to be able to have a budget for the November meeting, but that isn’t feasible because information is still being collected and data analyzed to put together the budget proposal.

We have learned a lot in the past year about where money is leaking from the Association and where income expectations were not met and unrealistic expectations were set.

Plus, we also realized we need to have monthly check points on the *operational budget* (not grants, not sponsorships, not donations) to make sure we’re tracking month-by-month to stay within the projections and maintain Board oversight of fiscal commitments.

Possible meeting dates: 5:15 – History Center

Tuesday, December 3

Wednesday, December 4

Monday, December 16

Tuesday, December 17

- **Proposals from Insurance Review Committee**

Committee composed of Finance Committee chair, the Treasurer, the Board President, the Executive Director, the insurance representative, and 3-4 additional Board members (Todd White, Walt Griffin, Amy Harbor, Ken Moder). The Exec Director and insurance representatives are non-voting members.

Motion to change full time employee benefits in the TCHA Personnel Manual.

A) **FULL-TIME EMPLOYEES** receive the following benefits:
(If an employee chooses not to participate in the plans or programs, no compensation or substitution(s) will be made.)

1) Health Insurance:

CURRENT: Employees are provided individual medical and hospital insurance at ~~no cost to the employee~~* a 80/20 split, with TCHA paying 80% of the monthly health insurance costs and the employee responsible for the remaining 20% effective January 2, 2011. Employees may purchase coverage for spouse and/or family, but must pay for dependents coverage themselves through deductions from their paychecks. Coverage will begin thirty (30) days after the date of employment and certification by the insurance provider is approved. * Individual employees under contract health coverage costs are negotiated. (As of 2007)

PROPOSED: Full time employees are provided the opportunity to participate in individual medical and hospital insurance plans **selected by an independent committee of Board or other TCHA members who do not benefit from the insurance programs selected.** Health-related insurance will be offered at an 80/20 split, with TCHA paying 80% of the monthly health insurance costs and the employee paying the remaining 20% as withholdings from their regular paycheck. **Additional dental and vision insurance, if allowed by the Board, will likewise be made available at an 80/20 split.** Employees may purchase coverage for spouse and/or family but must pay 100% of any additional coverage themselves through deductions from their paychecks. Coverage will begin thirty (30) days after the date of employment and certification by the insurance provider is approved.

Key changes in proposal: Proposal requires insurance be selected by an independent committee (Board or other members who will not benefit from insurance offered). Proposal adds dental and vision coverage, which is already being provided to full time employees. All health-related insurance by all employees must be offered the same 80/20 cost sharing (variable cost sharing is not allowed by state regulations). Rest of changes are wording-related and not changes in content.

Additional information:

- TCHA currently offers two different health insurance plans to employees. One plan costs between \$1007.31-\$1055.81 per month, and the other plan costs between \$415.68 and \$405.31 per month. Employees choose the plan based upon what they want to be withheld from paycheck to cover their 20%, and the coverage they feel they need.
- In spite of no coverage authorized by the Personnel Manual under Employee Benefits, TCHA is currently offering dental insurance at \$52.79 per month and vision is offered at \$7.59 per month to all full time employees. All employees are choosing to have dental coverage, 4 of 5 employees are choosing to have vision coverage.

2) Life Insurance:

CURRENT: ~~Employees are provided group life insurance at no cost to the employee. The face value will depend on the current insurance carrier. Coverage will begin thirty (30) days after the date of employment and when certification by insurance provider is approved. (Not offered as of 2006)~~

PROPOSED: Full time employees are provided the opportunity to participate in individual life insurance plans **selected by an independent committee of Board or other TCHA members who do not benefit from the insurance programs selected.** Life insurance will be **offered at a 50/50 split**, with TCHA paying 50% of the monthly health insurance costs and the employee paying the remaining 50% as withholdings from their regular paycheck. Coverage will begin thirty (30) days after the date of employment and certification by the insurance provider is approved.

Key changes in proposal: Proposal requires that the insurance be selected by an independent committee (Board or other members who will not benefit from insurance offered). Proposal adds life insurance back as a benefit that was removed as a benefit in 2006. All life insurance must be offered to all employees at the same 50/50 cost sharing (variable cost sharing is not allowed by state regulations). Rest of changes are wording-related and not changes in content.

Additional information:

In spite of no coverage authorized by the Personnel Manual under Employee Benefits, TCHA is currently offering life insurance at \$17.50 per month to all full-time employees. TCHA is currently paying 100% of life insurance coverage for employees. All employees are choosing to have life insurance coverage.

Finance, Budget, and Risk Management Committee
Jeff Schwab

I will be planning a meeting of the committee for the week of November 4th

Topics to be discussed and eventually presented to the Board

- 1) As a financial control, I'd like to see us develop a policy regarding long term or high cost contracts. Something that states contracts longer than some period of time (One year? Two years?) or over a certain cost (\$2,000, \$5,000) require review from the committee.

The questions for this committee are:

- a. Should we look to producing such a policy?
 - b. What would be practical limits to put on this policy?
- 2) Although we do not have a complete accounting of this year's Feast profits, every indication is that we will exceed our budgeted Feast income estimate. The question for this committee is how we should handle any surplus above the budgeted expectations. I would like to get a sense of the committee to present to the board at the next meeting.

Potential options include:

- a. Use the extra funds to reimburse the History Center restricted account for amounts that were spent for operations during the current fiscal year
 - b. Use the extra funds to add to the emergency maintenance account
 - c. Use the extra funds to rebuild the Feast rainy day account as a protection against future Feasts that produce less than the expected income for the year
 - d. Add the extra funds to next year's operating account
 - e. Some combination of the above or other options?
- 3) A potential policy on when we would transfer monies from restricted accounts and a preliminary working session on the organization budget for 2020. And of course, any other topics of concern to the committee.

Memberships & History Center Report
Megan Lee
October 2019

Memberships:

Current membership: 416 (September 421, August 418, July 439)
 Renewals sent for July- November,2019: 79
 Memberships renewed in October: 34
 New members in October: 4
 Total collected in Sept: \$2195
 The Membership Committee will be meeting the 23rd to go over possible changes to memberships for 2020.

The membership tent at the feast was well used, we received 3 new members, and 8 renewals. The choice of not offering sodas in the tent and simplifying the snacks worked very well. A huge thank you to the volunteers and TCHA staff that helped out at the tent!

History Center Facility:

The September 28th Wedding in the History Center went very well. Levi did a good job keeping restrooms cleaned and trash removed throughout the duration of the event. The bride and groom were very happy with the space and our staff. We received many compliments from the guests as well. The only complaint was a guest wanting us to have a soda machine available.

Rental for the Indiana Tourism Development went well also. It was not heavily attended, only about 15 guests. We are waiting on the check to be cut currently for their rental.

Ikes Plumbing, has fixed the blocked drainage pipe in the basement. After Checking all the systems clearing gravel out of the pipes, they found our Lift Station had been turned off. Likely this was turned off by the contractor when the toilets were removed from the basement.

The Boiler inspector was out on the 17th and cleared the boiler for use.

Date	Rental- 4820	
2019	\$12,600	<i>The Gathering</i>
2019 5 uses	\$650	<i>Marketing Civic Theater</i>
3-Mar	\$150	<i>Rosie Baby Shower</i>
15-Feb	\$150	<i>Taste of Belgium</i>
19-Mar	\$300	<i>US Law Shield</i>
28-Sep	\$609.90	<i>Minex Wedding</i>
14-May	\$200	<i>US Law Shield</i>
9-May	\$50	<i>Lauren Kitchen usage</i>
18-Jul	\$50	<i>Daybreak Rotary</i>

**Programs Director Report
Craig Hadley
October 2019**

Program Advisory Committee

Craig Hadley – interim chair*
Leslie Conwell (non-Board)
Walt Griffin
Megan Lee (non-Board)

David Hovde
Zula Kress
Quentin Robinson
Annie Schap

Shane Weist (non-Board)
Pete Bill

No written report submitted.

Summary chart from minutes of Program Advisory Committee updated 10/21/2019

Topic	Date set	Topic selected	Speaker identified	Speaker confirmed	Description written
Evening Feb – Black Voices Heart & Souls	x	x	x	x	
Evening Mar – Purdue Battery B and C – David Hovde	x	x	x	x	
Evening Apr - Tippecanoe Ancient Fife & Drum	x	x	x		
Evening May – George Winter – Kelly Lippie	x	x	x	x	
Evening June – History of Hoops Purdue – Elliott Bloom	x	x	x		
Evening July – Powerful Women of Purdue - TBD	x	x			
Evening Aug – Purdue Ag – Vic Lechtenberg	x	x	x	x	x
Evening Sep – Folk Music – Annie Hatke Schap	x	x	x	x	x
Evening Oct – Hauntings Tipp. Ct. – Duane Datzman	x	x	x	x	
Evening Nov – Mary Matthews/Lella Gaddis – Angie Klink	x	x	x	x	x
Noon Feb - Helen Gougar – Jonathan Fisher	x	x	x	x	x
Noon Mar – Elections Tipp Ct	x	x	x		
Noon Apr – Early aviation – Stewart Schreckengast	x	x	x	x	x
Noon May - An Interesting Trip through the History of Purdue	x	x	x		

Athletics					
Noon June – 9 th St Hill – Janna Minjarez	x	x	x	x	
Noon July – Amelia Earhart – Sammie Morris	x	x	x	x	x
Noon Aug – West Laf history – Nick Schenkel	x	x	x	x	x
Noon Sep – Tour Veterans Home	x	x			
Noon Oct – Victorian Mourning Practices	x	x	x		
Noon Nov – Battlefield – Rick Conwell	x	x	x	x	
S&T Jan – Mudlavia – Pete Bill	x	x	x	x	x
S&T Feb – Civil war weapons – Greg Swank	x	x	x	x	
S&T Mar – Swords – Rick Conwell	x	x	x	x	
S&T Apr – Ancient inland sea – Pete Bill	x	x	x	x	x
S&T May – TCHA military – Craig Hadley	x	x	x	x	
S&T Jun – Ray Ewry – Cindy Ebert	x	x	x	x	x
S&T July – Libraries – David Hovde	x	x	x	x	
S&T Aug – Shambaugh – Pete Bill	x	x	x	x	x
S&T Sep – TCHA artifacts – Kelly Lippie	x	x	x	x	x
S&T Oct – Harry G. Leslie – Pete Bill	x	x	x	x	x
S&T Nov – Purdue exponent – Pete Bill	x	x	x	x	x
History according to Hollywood – All months - Craig	x		x	x	

TCHA Collections Department Report
Kelly Lippie
October 2019

Library & Archives Researchers (**September Only**) Purchase Totals

Admission (for non-members)	Photocopies	Research (off-site requests)	Postage/Shipping & Handling fee	Photo reproductions	Donations (not in donation box)
\$26.00	\$22.80	\$10.00	\$0	\$35.0	\$2.50
40 people		1 researcher		2 orders	

Some visitors were members, so they did not pay admission. Also, many sales of Feast tickets.
 Store Sales in the library- September total of **\$3.00**

Library Projects (ongoing) September- October

Most volunteers also help researchers (both on-site and off-site) when needed.

- On October 10, TIPCOA presented a check to TCHA for \$3,000 to go toward court ledger book restoration.
- 5 volunteers currently working to re-index the Wills & Estate files. The old file was found to be very incomplete. A comparison of the files finds that some are missing from the drawers.
- 2 volunteers working on sorting Courthouse material to isolate & process the Poor Farm records. In addition, L.A. is working to edit the index and re-organize the filing system for these records. Some cleaning is still being done.
- 1 volunteer working on the index for the County Suit cases collection. Checking completed index for spelling and numbering folders.
- 1 volunteer working on county licenses collection.
- 1 volunteer working on county court records
- 2 volunteers work on photocopying material for subject files or miscellaneous projects.
- L.A. working to help researchers and field info requests. Also double checks and edits indexes that other volunteers are completing.
- TIPCOA continues their monthly service project to clean & sort documents from the courthouse collection.
- Met with the County Clerk to discuss digitizing the marriage records. The court's copies of these documents are poor, so they would like better, digital copies. This may mean transferring all the marriage records to a company in Indianapolis for a time in order to have them scanned. This would not happen until 2020. We are also planning to make a trip to see their back storage area (which has not been explored in depth for some time) so see what records they still have.

Collections Projects (ongoing) September- October

- 2 new interns began October 9. They are working with TCHA through the WILKE program at Purdue and the Anthropology Dept. with Kory Cooper. They are studying the Ouiatenon archaeology records right now and will digitize the material. They will also help photograph artifacts currently on exhibit at the History Center before they are returned to storage. Hopefully they will each also complete some project that will increase public awareness of the Ouiatenon archaeology at TCHA.
- Researchers requested church photos, gas station photos, Shadeland Bulls print, ghost town info.

- Researcher is studying scans of George D. Burkle's WWI diary in exchange for typing a transcript of it. Kelly sends her PDF scans and she returns a typed transcription plus some background research on the events or locations mentioned in the diary. Project is about ½ way complete.
- Photo archives: 1 volunteer is cataloging while another volunteer scans the photograph into the completed record. Cataloging & scanning of the "house exteriors" photographs, also ½ way through the education (school) photos.
- Working with Purdue Galleries to loan 8 posters for their propaganda exhibit this fall. Loan began in September and run through December.
- 1 volunteer working to catalog material in the decorative arts collection- which includes entering complete physical description in Past Perfect & taking a photograph. Curator attaches photo to record and double checks the work. Many items found without Accession records and will need to be researched.
- 1 volunteer is doing a shelf-check and clean-up of the cataloging work done in the Rare Book room by a class project about 6 years ago. This class work was never double-checked at the time. These books will also be weeded or recommended for Deaccessioning in the process.
- 1 volunteer is researching women's history collection in the archives to prepare bios and other resources, likely for teachers or schools.
- Curator also works to double check, edit and assist with all of the volunteer projects. Often cataloging items for volunteers to complete records on. Also preparing material for new accession, researching "found in collection" items and determining potential deaccessions.
- Volunteers now working on a ledger book condition survey that will help us seek grants or sponsorships for repairs.
- Still working with Michigan State University and the Glenn Black Lab at IU to see what Ouiatenon material they still have in their collections. Discovered that MSU has 1 skeleton that is listed on NAGPRA and they may require us (as owners of the material) to be involved in the further NAGPRA compliance issues. Group has been assembled to trouble-shoot this issue for TCHA (includes curator, director and several Board members).

Exhibits

- Ouiatenon exhibit at History Center will be up until late October/ early November. Halloween exhibit canceled because the Halloween event has now been canceled. Will begin work on Christmas/ holiday exhibit for November.
- Exhibit change-out of 2 of the "temporary exhibit" cases at the Battlefield will be done in January. 1 of the temporary exhibit cases will remain the same.
- Exhibit change-out of the 2 temporary exhibit cases at the Arganbright will also be done soon.
- Architect meeting held without curator present for the History Center display case/ exhibit options.

Public Engagement

- High School student in on October 10th to job shadow in collections.
- Social Media:
 - o Twitter: 757 followers (up 10 followers since September), 0 posts in September (most feed from Facebook posts)
 - o Instagram: 721 followers (up 26 people since September), 6 posts in September.

Miscellaneous

- Without a Programs Director, Curator is now schedule school programs and coordinating with the Battlefield staff to present these programs. Also worked with Membership Director to coordinate Feast School Days.

- Many Battlefield school trips scheduled. Some schools are cutting back to museum visit only, no program.
- Helped schedule the participants for the Ouataton Blacksmith workshop (they hold this free workshop every year on the weekend after the Feast).
- Lights needed repair in the Rare Book room. We will still need to re-wire the entire 2nd floor of Arganbright and possibly convert Archives, Vault and photo lab to LED.
- Bats found in the Arganbright Center on 2 separate days (removed and released outside). Bat removal expert came to evaluate building and suggest next steps. As of this report, no action has been taken.

Collections Committee- No meeting scheduled for October due to the Feast.

No material up for Deaccession.

Feast of the Hunter's Moon
Leslie Martin Conwell
October 2019

PRE-EVENT SET-UP

We had one beautiful weekend of setup, and one weekend with challenging weather. Thank you to the setup crew, led by Barb Deaton, for their work under varying weather conditions and dealing with the rain challenges. We were fortunate not to get heavy mud. The Purdue Crew raised booth tops again. We didn't get any road crew this year, as the road crew manager said their van was broken down. Subway donated half the sandwiches for setup weekends, which is greatly appreciated. THANK YOU to the TCHA staff and several board members for helping with set-up.

EVENT ADMIN

Jeff Schwab is my Feast partner and is critically important to the success of the Feast. His wisdom in budgeting, knowledge of the event, sense of humor, community connections, and devotion to the success of the Feast and TCHA are awe inspiring. He makes us look good! Thank you to Jeff for handling the database, Feast budget, grounds, and a myriad other things. It's an honor to work with him. We make a good team!

Special thanks to Jan Young, Carolyn O'Connell, and Joyce Wiegand for their admin support with participant packet pickup and advance ticket distribution. The library volunteers, LA Clugh and Kelly Lippie helped with advance ticket sales to walk-in customers, as did Rick and Laura at the battlefield. Thank you to Craig for his work on grants, sponsorships and EventBrite, and Erika for assistance with the pads for the gates. I appreciated the involvement of board members with many projects.

PR AND MARKETING

The marketing strategy seemed to work well this year. WISHTV did a live Facebook feed on Feast Friday. We advertised in a local movie theatre, did a Facebook event boost targeting Hamilton county and Indianapolis and local media did stories and interviews. The number of brochures that are ordered will be reduced again for 2020, as the overall trend is that brochures are losing their value as a marketing piece. They are still needed at interstate rest areas and CVBs around the state. We'll also order fewer programs to hand out at the gates, as more people are using their phones to view the event schedule off our website. The number was decreased by 2,000 in 2019, and I would suggest a similar decrease for 2020. The Feast posters were much cheaper this year, thanks to help from Erika in referring us to Purdue for printing.

GROUPS LOGISTICS

The Feast weather was stellar. We couldn't have asked for better weather.

Thank you to the Purdue Stadium folks for letting us utilize the lots for parking for the shuttles. CityBus did shuttles again this year, and moved their starting time to 8:15 (it was 9:15 last year, and we had concerns about it starting so late). The shuttles ran smoothly with low wait times. The real rock star of

Feast transportation is Faith Church. Heather and Randy Watts of Faith Church use Faith vans to shuttle visitors from the upper parking lot right to the gate, which greatly reduces the amount of pedestrian traffic on South River Road and thus is much safer. They report they got nothing but thank yous and compliments for their service. All this costs TCHA is the gas for these vans. What a community service!

We continue to have issues with WIFI. Thank you to Dave Azpell and Erika for attempting to work through these during the Feast. This will be a topic of discussion/action for the 2020 Feast committee.

A concern I have with the TCSD was that on Sunday morning there was no one at their trailer and no one in the vicinity of the Feast bank for an extended period of time. This will be discussed at the Feast wrap- up meeting.

Thank you to Craig for attempting to find solutions to the issue of emergency management notification on the Feast grounds. Feast Steering Committee volunteer Bill Young has offered to head up the emergency action plan team for 2020. He has ideas on implementing a system that he has experience with. I appreciate everyone's help on this and recognizing that it is imperative we have a safety system in place.

Feast grounds cleanup went smoothly, thanks to no mud. It was fall break for Purdue, so the Purdue crew was able to devote 1 ½ days to intensive cleanup. Of particular note is the work done by Micah Murphy, who is hired by TCHA to do setup/cleanup and run heavy equipment. He works extremely hard, is dedicated, and extremely dependable. Micah's brother, park manager Nathan Murphy of the TCPD, is indispensable for his efforts and knowledge.

GATE, ATTENDANCE, AND INCOME

2019 Attendance

FEAST ATTENDANCE 2019

Gate tickets sold Saturday and Sunday	17055
Advance (outlet) tickets Saturday and Sunday	7336
Children under 4 (no gate charge)	500
School Days Thursday and Friday	3300
Participants and Volunteers for Thursday	250
Participants and Volunteers for Friday	500
Participants and Volunteers for Weekend 6000 x 2	12,000
Service/Contractual Personnel	150
Sneak-ins	300
Eventbrite sales Saturday and Sunday	5439
Dignitaries and Guests	10
	46840

The initial bank figures for 2019- \$439,012.00

Note that this does not include advance ticket sales (online through EventBrite and local advance ticket sales), TCHA museum booth credit card sales at the Feast, membership tent credit card sales, or gate credit card sales. Craig has

reported the following EventBrite (advance tickets purchased online) and PayPal (credit card sales at the Feast) figures:

Feast of the Hunters' Moon	Event Date	Price (USD)	Quantity	Gross (USD)	Net Sales (USD)	Amount Owed (Before Charges and Credits) USD	Face Value (USD)	Tax (USD)
Box Office Ticket Sales			0	0	0	0	0	0
Online Ticket Sales			3814	49892.91	43921	43921	43921	0
Adult One-Day Pass	2019-10-05	10	2768	31804.32	27680	27680	27680	0
Adult Weekend Pass	2019-10-05	18	210	4176.9	3780	3780	3780	0
Child (4 to 15) One Day Pass	2019-10-05	5	472	2945.28	2360	2360	2360	0
Child (4 to 16) Weekend Pass	2019-10-05	9	39	407.16	351	351	351	0
Family Pass	2019-10-05	30	325	10559.25	9750	9750	9750	0
Manual Ticket Sales			0	0	0	0	0	0
Complimentary Ticket Sales			0	0	0	0	0	0
Guests			0	0	0	0	0	0
Total Sold			3814	49892.91	43921	43921	43921	0
Total Sold Less Complimentary			3814	49892.91	43921	43921	43921	0
Total Remaining			101186					
Total Capacity			105000					

For your comparison, here are the last 7 years' bank figures (which do not include advance tickets, etc. as discussed above):

2018- \$336,856.00- 4" of rain Feast Thursday, Friday and Saturday, including a severe storm Saturday afternoon! Feast closed early Sunday. Heavy rain Feast Sunday night and Monday. One of the worst Feast weather events in recent memory.

2017- \$539,875- 50/300 anniversary- gorgeous weather

2016- \$428,478.00- rain late Saturday through Sunday early a.m.

2015- \$420,393.00- good weather

2014- \$365,200.00- off and on rain

2013- \$356,867.00- heavy rain Saturday afternoon through Sunday 10:00 a.m.

2012- \$458,078.00- stellar weather

2011- \$339,136.00- rain both days

From these figures, the Feast averages **\$409,321.00** per year, based on initial bank figures, not including credit card on-site sales and advance ticket sales. The Feast was therefore **\$29,691.00 ABOVE average** this year. Great job Feast team! I'm also happy to report that the food booths,

all area non-profits, had fantastic sales. This is really wonderful news for our community!

CLEAN-UP

A huge thank you to TCHA staff members Craig, Megan, Rick, Micah and Kelly for their great assistance for several days post-Feast. Nathan Murphy of the TCPD always goes way above and beyond on anything Feast related.

A THANK YOU

I really appreciate the staff, board, and volunteer support while I recovered from my back surgery. Thanks to your efforts and pitching in to help when needed, I was able to get through the weekend successfully. It was a great Feast. Thank you, board of directors, for trusting me to help steward the Feast. Your support and enthusiasm mean so much to the Feast team.

This picture really sums up one of the important things the Feast is about- celebrating Ojibwe's many cultures. Pictured is Nina Greene, a lovely Tuscarora woman whose Native family has proudly participated in the Feast for 29 years. A stroke survivor, Nina's health has not been good enough to attend recently. She was able to come this year, and was so happy to be "home" on the Feast grounds.



Tippecanoe Battlefield Museum and History Store Report
Rick Conwell
October 2019

Feast Merchandising operations:

The museum store operates six locations at the Feast. All locations except the Participant Gate showed sales increases over 2018. Locations are listed below with dollar value and percent change from last year. (Figures are from the Feast Bank report).

	2019	2018	% change
Participant Gate Merch	\$1285	\$2160	- 40%
Center Gate Merchand.	\$4216	\$3049	+ 38%
East Gate Merchandise	\$3610	\$3178	+ 14%
Children's Gifts	\$7471	\$7136	+ 5%
Blockhouse Ch. Gifts,			
Friday only	\$ 658	\$551	+19%
Books	\$3215	\$2695	+ 19%
Totals	\$20455	\$18769	+ 9%

Merchandise purchasing was conservative in 2019 as seemed prudent due to economic circumstances brought on by the 2018 Feast. In view of this, I think the 2019 figures are particularly satisfying.

Return inventory processing is ongoing and nearing completion. Cost of Goods information on the above sales should be available by the end of October.

Battlefield Museum Store Operations:

Third Quarter Summary,	2019	2018	%Change
Attendance	virtually flat at 3545		
Museum admissions	\$ 7393	\$8178	- 10%
Taxable Sales	\$16980	\$19394	- 13.5%
Total Revenue	\$26612	\$31231	- 15%

The third quarter was impacted by the reconstruction of North 9th Street during the heart of our summer season from July 8th to approximately August 15th. A quick glance at attendance figures seems to show a decrease of about 100 people a week, in spite of the County Parks department's attempts to provide alternate parking areas.

The month of September shows considerable rebound in attendance, with overall attendance up 22%, and museum admissions up 5% (year to year). Taxable sales, however, remained relatively weak, down 25%.

The trend for 2019 seems to be for strong holiday weekends and special events (Fiddlers', Labor Day, etc.), with weaker day to day sales. Program fees YTD are down 29% and almost certainly contribute to the weakness in sales.

SALE *SALE* *SALE !!!*

A small selection of t-shirts, sweatshirts, and hoodies (mostly size large and up) were left over from the Feast. Rather than store them, we are putting them on sale at 25% off.

That's an additional 5% off for staff, and an extra 15% off for members! Contact Rick or Laura for information on sizes and colors.

Executive Director Report
Craig Hadley
October 2019

Arganbright Parking Lot Project

This is 99.9% completed. We are just waiting on the final entrance sign for the upper parking lot. This roughly \$27,000 project was completely paid for with grants and a donation.

Arganbright Face-Lift

The exterior work on the building is coming along nicely. All of the crumbling and cracked concrete has been repaired and the new railings have been installed. We are now just waiting on the new signage, which should go up in another week. Once again, this \$20,000 project was done completely through a grant from the Community Foundation.

Arganbright ADA Unisex Bathroom Project

This \$28,000 project will commence in January, when the building is closed. This is completely paid for from a grant from NCHS.

Arganbright Electrical Issues

Our electrician says that the wiring in the building was poorly done and there are a number of issues with it. So we are addressing those as they come up one at a time as they cost of re-wiring the whole building is cost preventative.

Mark Twain Show

Mark Twain Show Final Numbers. We grossed \$4,030. Sponsorships paid for the majority of expenses with the exception of \$200, so our final net is \$3,830/

Duke Energy

We are still trying to get a straight answer from Duke regarding the outside light that is listed as Fowler House *Security Light*. I hope we will know something soon.

Task Force

I met with Justin at Keystone Architects and determined there is no structural issue with doing what we want in regards to a wall exhibit in the banquet room. I have asked Kelly to set up a meeting with Lafayette Glass to begin to get an idea of cost.

Boiler Issue at the History Center

We finally got September's bill and it dropped significantly once we confirmed the boiler was shut off. I spoke with JD at Blue Fox and told him the whole story and he was very upset about this oversight and apologized. Then he proposed paying all the cost of materials and labor for the new water heater that we need there (about \$1,000 total cost) and to also become a \$1000 sponsor for programs.

(Note: Vectren bill for 9/10-2019-10/08/2019 was \$161.90 having used 168 CGF of gas. Boiler was finally shut off day after Labor Day, 9/3/2019. Bill for previous period of 8/8/2019-9/10/2019 was \$443.41 having used 463 CGF of gas. Difference = \$281.51 decrease once boiler was shut down. Using this savings, if we shut down the boiler for 5 months during summer months, we should be able to save \$1407.55 each summer. PB)

Battlefield Audio Tour

It is schedule to be uploaded onto the app this week. Rick and I are discussing the location for each tour stop and the signage required. The plan is to unveil it at Commemoration Weekend.

Sponsors for Programs

I am shooting to raise enough sponsorship money before the end of November to cover ALL of our programs and special events for 2020. That total goal is just over \$41,000. I have currently raised in hard commitments for 2020 \$30,000. I feel confident that I will meet this goal. Once that goal is met I intend to then goal after more sponsorships so we are making money beyond the events themselves.

BOARD OF GOVERNORS TERMS (3 Year Terms)

Name	Term Ends (Annual Mtg. Jan/Feb)
Colby Bartlett	December 2020 (January 2021)
Del Bartlett	December 2021 (January 2022)
Pete Bill	December 2019 (January 2020)
Julie Byers	December 2021 (January 2022)
H. Kory Cooper	December 2021 (January 2022)
Craig Graham	December 2020 (January 2021)
Walt Griffin	December 2019 (January 2020)
Ron Halsema	December 2021 (January 2022)
Amy Harbor	December 2020 (January 2021)
David Hovde	December 2019 (January 2020)
Zula Kress	December 2021 (January 2022)
Erika Kvam	December 2020 (January 2021)
Ken Moder	December 2021 (January 2022)
Quentin Robinson	December 2021 (January 2022)
Annie Hatke Schap	December 2021 (January 2022)
Jeff Schwab	December 2021 (January 2022)
Gretchen Shelmon	December 2021 (January 2022)
Preston Smith	December 2021 (January 2022)
John Thieme	December 2019 (January 2020)
Phil Tucker	December 2019 (January 2020)
Todd White	December 2021 (January 2022)

OFFICERS OF THE BOARD (1 Year Term, not more than 5 consecutive terms)

Position	Name	First Term Began	Term Number in 2019	Re-election eligibility ends
President	Pete Bill	June 2016 (for 2016 term)	4	January 2021
Vice President	Jeff Schwab	February 2017	3	January 2022
Secretary	Erika Kvam	February 2019	1	January 2024
Treasurer	John Thieme	February 2015	5	January 2020

TCHA COMMITTEES – 2019

* indicates Chair

Executive Committee

Pete Bill *
Jeff Schwab
John Thieme
Erika Kvam

Nominating Committee

Quentin Robinson*
Preston Smith
Amy Harbor

Finance, Budget, and Risk Management Committee

Jeff Schwab *
Julie Byers
Ken Moder

John Thieme
Todd White

Facilities Committee (formerly the Buildings & Grounds Committee)

Walt Griffin *
Colby Bartlett
Pete Bill
Kevin Cullen (non-Board)
Ron Halsema

Amy Harbor
Erika Kvam
Kelly Lippie (non-Board)
Megan Lee (non-Board)

Collections Committee

Kelly Lippie*
Pete Bill
Leslie Conwell
Rick Conwell
Kevin Cullen
LA Clugh

Carolyn O'Connell
Quentin Robinson
Mary Springer
Marsha Selmer
Craig Hadley

Ouiatenon Preserve Committee

David Hovde*
Del Bartlett
Di Begley (non-Board)
Kory Cooper

Leslie Martin Conwell (non-Board)
Erika Kvam
Colby Bartlett – non-voting advisor

Development & Membership Committee

Erika Kvam *
Craig Hadley (non-board)
Pete Bill

Megan Lee - Membership Director
Gretchen Shelmon

Program Advisory Committee

Craig Hadley (interim) *
Megan Lee (non-Board)
Leslie Conwell (non-Board)
Walt Griffin
David Hovde

Zula Kress
Quentin Robinson
Annie Schap
Shane Weist (non-Board)
Pete Bill

TCHA Foundation Board Liaison

Del Bartlett