

Tippecanoe County Historical Association Board of Governors Meeting

Mission: To enrich the lives of Tippecanoe County residents and visitors by collecting, preserving, and interpreting our unique and exciting history

AGENDA

5:15 PM, April 23rd, 2019

TCHA HISTORY CENTER

Members of the Board (total: 21 – quorum: 11)

Pete Bill – President*	Amy Harbor
Jeff Schwab – Vice President*	David Hovde
John F. Thieme – Treasurer*	Zula Kress
Erika Kvam – Secretary*	Ken Moder
Colby Bartlett	Quentin Robinson
Del Bartlett	Annie Hatke Schap
Julie Byers	Gretchen Shelmon
H. Kory Cooper	Preston Smith
Craig Graham	Phil Tucker
Walt Griffin	Todd White
Ron Halsema	

* members of the Executive Committee

Call in instructions: Call (916) 235-1420. Enter Participant PIN # when asked: 614556 #

FUTURE DATES FOR MEETINGS and EVENTS

See Program Brochure or TCHA Web Site for upcoming Programs

Executive Committee (agenda setting) –5:15 Thursdays before Board meeting; Arganbright

Board of Governors – Fourth Tuesday of the Month at 5:15 at History Center unless otherwise noted

- May 2019 Tuesday, May 28th (Memorial Day is May 27th)
- June 2019 Tuesday, June 25th
- July 2019 Tuesday, July 23rd
- August 2019 Tuesday, August 27th
- September 2019 Tuesday, September 24th (Feast is October 5-6)
- October 2019 Tuesday, October 22nd
- November 2019 Tuesday, November 19th (Thanksgiving is November 28th)
- December 2019 No meeting
- January 2020 TBD

AGENDA

- Call to order
- Minutes from March 26th Board meeting – approval needed – *Pages 3-5 in Agenda*
- Officer's reports and business
 - President
 - Vice President
 - Treasurer
- Finance and budget report – Finance, Budget, and Risk Management Committee – Jeff Schwab - *see financials on pages 6-15 in this Agenda*
- Membership and History Center Events Director – Megan Lee – *Report on page 16 in Agenda*
- Programs Director – Kristin Krzic – *Report on page 17 in this Agenda*
- Collections Committee – Kelly – *Report on pages 18-19 in this Agenda*
 - Vote required on items for deaccession – *Listed on page 19 in this Agenda*
- Feast report – Leslie Conwell – *Report on page 20 in Agenda*
- Battleground Museum report – Rick Conwell – *Report on page 21 in Agenda*
- Notes from Committees – *page 22 in Agenda*
 - Facilities Committee – Walt Griffin
 - Development & Membership Committee – Erika Kvam
 - Ouiatenon Preserve Committee – David Hovde
- Task Force on History Center Exhibits – Craig Hadley
- Executive Director report – *Report on pages 23-24 in Agenda*
 - parking lot agreement with Fowler House
 - History Center projects
 - roof repair
 - auditorium – trip hazard, electrical outlets
 - green room refurbishment
 - status of Report to the Board of Total Expenditures for History Center Development
 - update on the Columbian Park time capsule
 - status of Duke Energy LED conversion at Arganbright
 - status on sales and sponsorship for Sock Hop Gala fundraiser
 - status on checking about insurance coverage on all parcels of land owned by TCHA
 - current sponsorships for 2019

END AGENDA

**Minutes for the Board of Governors Meeting held March 26th, 2019
TCHA History Center**

ATTENDANCE:

Pete Bill - President	Amy Harbor
Jeff Schwab – Vice President	David Hovde
Erika Kvam - Secretary	Zula Kress
Del Bartlett	Ken Moder
Colby Bartlett	Quentin Robinson
Julie Byers	Annie Hatke Schap
Kory Cooper	Gretchen Shelmon
Craig Graham (phoned in)	Preston Smith
Walt Griffin	Phil Tucker
Ron Halsema	

Unable to attend

John Thieme – Treasurer	Todd White
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Staff: Craig Hadley, Leslie Martin Conwell, Kelly Lippie

Meeting was called to order at 5:15 PM

Minutes of the meeting for February 26th, 2019 were reviewed. No modifications were made. Minutes were accepted by vote.

President's report.

The passing of Timothy Volkman, a teacher for 34 years in the Tippecanoe County School Corporation and someone involved with the early establishment of the Feast of the Hunters Moon was noted.

A reminder for remaining Conflict of Interest documents to be signed and return was made.

The proposed Whistle Blower policy was put forth. Del asked how someone who makes a false report anonymously could be disciplined. In those cases it would not be possible to trace back and discipline the person for false reporting. The proposal was approved. Copies of the Whistle Blower policy needs to be posted at both Arganbright and the History Center.

There was no Vice President's or Treasurer's Report

Finance, Budget, and Risk Management Committee - Jeff reported:

Credit discrepancy: Craig: Andrea didn't get to look into in depth
P&L statement – annual appeal very successful
Annual meeting – income low
Museum store miscoding (question from Amy) & sales are “below what we want”
Photo income is negative
Coding problem with membership, but otherwise successful
No school tour revenue yet, sponsor & program
Grants look too high – discussion with Craig
Feast income looks fine
Expenses are where they need to be

Repairs costs are a little high for History Center – Craig: Insurance check is in and will cover all but \$1,000

Salaries underbudgeted

Feast programming miscoded?

Rental income running low—should be at \$6,000, only at \$3,500

Pete: we need to work with Andrea to properly code (eg. Sponsorships)

Jeff: need access to Quickbooks, but will set up finance committee meeting for mid to late April

Colby: where did we come out on 4th grade? Craig: will cover in report

Membership and History Center Report (reported by Pete):

Memberships holding strong

Auditorium repainted

Colby: suggestion of using multi-year memberships

Programs Report (reported by Pete):

Not enough people per event

David Hovde: reported good turnout, positive event for maple syrup tapping @ fort.

Possible interest from Vincennes on foodways program collaboration

Ken: suggestion of lowering prices for events (lectures, etc), or discount

Report on marketing & promotion

Craig: Report on staff marketing plan

- Need to boost April/May attendance
- Pete: please send calendar contact info
- Colby: Walla & Facebook local events groups, Purdue groups
- Zula: word-of-mouth, use groups that already have attendance.
- Leslie: maybe update website?
- Annie: volunteered for Instagram

Collections Committee Report - Kelly

Invited new board members to tour collection

Collections policy needs to be sent to new board members

Over 7000 volunteer hours per year

Deaccession items (on display in room)

- Explanation of how to deaccession & discussion of board ethics RE: purchases
- Deaccession of items was approved by Board

Feast of the Hunter's Moon Report - Leslie

Setting contracts and paperwork to go out soon

Will bring brochures to disseminate

- Jeff: summarized issue on insurance, thanked Craig Graham for help, not yet required for events but will be soon
- Craig: TCHA insurer does not want to provide insurance for other entities, so will need the certificate of insurance from other vendors, etc.
- Leslie: some vendors see it as double-dipping, lost about 20 vendors at Kalamazoo. This is already a common practice for east coast living history. Getting certificates is very difficult, and we have the possibility of losing many vendors.

Craig G will meet when he gets back to town, next week

Del: discussion about making Lake Ouatennon permanent - discussion of pumps, backfill, etc.

Battlefield Museum Report (reported by Pete):

Book sales at Kalamazoo
Museum sales picking up
9th street closure

Facilities Committee Report – Walt Griffin - deferred to Craig, TAF room budget

Development & Membership Committee – Erika Kvam: membership report

Ouiatenon Presereve Committee - David Hovde – are establishing committee meeting time with OPI

Task Force on History Center Exhibits – Craig Hadley

Exhibit task force: will not pursue expensive exhibit, but rather exhibit cases that are changeable and will not monopolize space. Can now use content for other things.

Exploring costs, sizes, changeable exhibits.

Pete: two goals: 1) show off collection, 2) educate people here for other events

Executive Director Report

4th grade initiative:

- program a huge success (2000 kids, advance lesson plan), paid for entirely by city of Lafayette, West Lafayette, and County Commissioners
- Cedric Watson concert: \$3700 income for event, 65 tickets sold, about 75 attendees
- Cedric ctd: downfall was a second night. Netted \$4035 from school day, so total gain was \$500
- Colby: suggestion to combine things into 2 days. Discussion of schools availability.
- Discussion of event – sent to committee

History Center: broken blower covered by insurance (\$5000). Discovered thermostats inaccurate, invested in new thermostats.

Hist Center ctd: elevator still out of order, repair warranty expired, parts still under warranty, trying to get repairman on schedule

- Craig G: call tomorrow to chat about elevator

Duke: signed contracts for LEDs

Roof: Tim Kincaid said total will be about \$76,000, will be doing in sections, starting with leaking sections at \$4,7000

TAF is moving out April 1, will then start bridal suite

New accounts now open. Emergency maintenance fund \$22,500. Feast rainy day fund is now at \$30,000 (down \$70,000)

Still need to talk to John & Craig Graham on valuating land parcels as assets and insurance coverage

Meeting adjourned at 6:57 PM

Minutes recorded and submitted by Erika Kvam

Tippecanoe County Historical Association

PROFIT & LOSS PRIOR YEAR COMPARISON

January 1 - April 18, 2019

	JAN 1 - APR 18, 2019	JAN 1 - APR 18, 2018 (PY)	CHANGE
Income			
4000 Admissions	2,547	2,909	(362)
4020 Contributions			
4025 General Operations	411	990	(579)
4027 Restricted Contribution	2,265	50,075	(47,810)
4029 Contributions-Programming Dept		150	(150)
4030 Annual Appeal	9,410	560	8,850
4040 Contributions-General	30	275	(245)
Total 4020 Contributions	12,116	52,050	(39,934)
4100 Fundraising Events		1,675	(1,675)
4105 Annual Meeting	560		560
4106 Event Sponsorships		5,500	(5,500)
Total 4100 Fundraising Events	560	7,175	(6,615)
4200 Museum Store Sales			
4210 Sales from another state- do not include in sales tax calc	502		502
4290 Battlefield Store Sales	5,818	7,238	(1,420)
4292 Battlefield sales - nontaxable		17	(17)
4295 Wetherill Store Sales	375	351	24
Total 4200 Museum Store Sales	6,695	7,606	(910)
4400 Library Revenue			
4410 Donations	100	305	(206)
4420 Photocopies	111	332	(222)
4430 Photo Reproductions	460	475	(15)
4440 Research	614	102	513
Total 4400 Library Revenue	1,284	1,214	70
4500 Membership Dues	255	80	175
4505 Basic Member		30	(30)
4520 Individual	350	170	180
4525 Senior Individual	510	450	60
4535 Senior Couple	680	560	120
4550 Family	650	600	50
4570 Patron	825	1,200	(375)
4585 Sustaining Member	750	750	0
4588 History Circle	1,000		1,000
Total 4500 Membership Dues	5,020	3,840	1,180
4600 Programs & Education			
4610 School Tours	250	243	7
4620 Adult Programs	1,786		1,786
4630 Sponsorships	64,500		64,500
4640 Program Grants		17,936	(17,936)

	JAN 1 - APR 18, 2019	JAN 1 - APR 18, 2018 (PY)	CHANGE
Total 4600 Programs & Education	66,536	18,179	48,357
5000 Feast Of The Hunters Moon			
5030 Corporate Sponsorships	4,000	3,500	500
5045 Food Booth Sales	1,786		1,786
5075 Feast Prior Year Income	13,780		13,780
Total 5000 Feast Of The Hunters Moon	19,566	3,500	16,066
Total Income	\$114,324	\$96,472	\$17,852
GROSS PROFIT	\$114,324	\$96,472	\$17,852
Expenses			
7000 Membership Expenses			
7001 Membership Campaign/Advertising		826	(826)
7005 Membership Newsletter Printing	911	1,555	(644)
7006 Membership Newsletter Postage		522	(522)
Total 7000 Membership Expenses	911	2,903	(1,992)
7090 Administrative Expenses			
7091 Bank Service Charges	6	34	(28)
7092 Credit Card Discounts/Fees	645	551	94
7099 Administrative Expense - Misc	61	277	(216)
Total 7090 Administrative Expenses	712	862	(150)
7100 Collections Care		628	(628)
7101 Moving and Storage Expenses	330	848	(518)
7105 Collection Acquisitions		150	(150)
7250 Contractual Services			
7255 Audit Services	300		300
7260 Accounting Services	1,970	2,435	(465)
7265 Computer Services	808	896	(88)
7270 Consulting Services	564	2,641	(2,077)
7275 Equipment Service Contracts	2,068	169	1,899
Total 7250 Contractual Services	5,710	6,141	(431)
7400 Equipment & Supplies			
7410 Office Supplies	51	653	(602)
7420 Software		200	(200)
7430 Minor Equipment		869	(869)
Total 7400 Equipment & Supplies	51	1,722	(1,670)
7500 Exhibits expense		44	(44)
7600 Fundraising Event Expenses	10	2,134	(2,124)
7605 Annual Meeting	2,385	3,476	(1,091)
7690 Fundraising Expense - General		2,852	(2,852)
Total 7600 Fundraising Event Expenses	2,395	8,462	(6,066)
7700 Museum Store Expenses	54	13	41
7720 Merchandise Exp - Battlefield	5,385	9,402	(4,017)
Total 7700 Museum Store Expenses	5,439	9,415	(3,975)
7800 Insurance Expense	2,812	4,068	(1,256)
7900 Interest Expense		2	(2)
8000 Library/Archives Expense			
8040 Dues & Subscriptions	735	1,902	(1,167)

	JAN 1 - APR 18, 2019	JAN 1 - APR 18, 2018 (PY)	CHANGE
Total 8000 Library/Archives Expense	735	1,902	(1,167)
8090 Licenses & Fees	452	602	(150)
8095 Vehicle Expense		1,028	(1,028)
8200 Marketing/Publicity	1,454	158	1,296
8300 Postage & Freight	297	788	(491)
8500 Programs & Education Expense	20,342	16,709	3,633
8600 Repairs & Maintenance	1,086	168	918
8610 Fowler House Repairs & Maint	120		120
8615 AGC Bldg Repairs & Maint	1,035	2,386	(1,351)
8626 History Center Repairs & Maint	4,463	81	4,382
Total 8600 Repairs & Maintenance	6,704	2,635	4,069
8700 Salaries, Wages & Benefits			
8710 Salaries & Wages	61,514	52,691	8,822
8730 Payroll Tax Expense	4,588	3,903	685
8740 Retirement	842	516	326
8750 Benefits	19,542	9,407	10,136
Total 8700 Salaries, Wages & Benefits	86,486	66,517	19,969
8900 Travel & Training			
8910 Meals & Entertainment		1,636	(1,636)
8920 Training & Education		125	(125)
8930 Travel & mileage	540	498	42
Total 8900 Travel & Training	540	2,258	(1,718)
9000 Utilities			
9005 Electricity	885	2,045	(1,160)
9010 Gas	3,107	3,927	(820)
9015 Telephone	1,029	1,965	(936)
9016 Cell Phones		1,140	(1,140)
9017 Internet - Expense	305	812	(507)
9020 Water & Sewage	324	298	26
9025 Trash Removal	574	720	(146)
Total 9000 Utilities	6,223	10,906	(4,683)
9100 Feast Expenses			
9003 TCHA Activity Booth Expenses		377	(377)
9125 Food Booth Shared Expenses	(2,013)		(2,013)
9130 Food Booth Payout	2,257	148	2,109
9140 Grounds		288	(288)
9160 Programs	1,757		1,757
9165 Publicity		7,232	(7,232)
9199 Prior Year Feast Expenses		115	(115)
Total 9100 Feast Expenses	2,000	8,161	(6,160)
Total Expenses	\$143,595	\$146,909	\$ (3,314)
NET OPERATING INCOME	\$ (29,271)	\$ (50,437)	\$21,166
Other Income			
4820 Masonic Rental Income	5,950		5,950
6000 Interest Income	29,735	457	29,279
6100 Investment Income			
6150 Total Return Trust Income	14,798	4,627	10,171

	JAN 1 - APR 18, 2019	JAN 1 - APR 18, 2018 (PY)	CHANGE
Total 6100 Investment Income	14,798	4,627	10,171
6200 Unrealized Gains & Losses		(25,764)	25,764
6300 Gain/Loss on Sale of Investment		10,626	(10,626)
6500 Trust and Foundation Income		23,892	(23,892)
Total Other Income	\$50,483	\$13,837	\$36,646
Other Expenses			
6700 Investment Fees		2,923	(2,923)
Total Other Expenses	\$0	\$2,923	\$ (2,923)
NET OTHER INCOME	\$50,483	\$10,915	\$39,569
NET INCOME	\$21,212	\$ (39,522)	\$60,734

Tippecanoe County Historical Association

BUDGET VS. ACTUALS: 2019 BUDGET - FY19 P&L

January 1 - April 18, 2019

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Admissions	2,547.01	22,000.00	-19,452.99	11.58 %
4020 Contributions				
4023 Bequest Income		27,867.00	-27,867.00	
4025 General Operations	411.00	10,000.00	-9,589.00	4.11 %
4027 Restricted Contribution	2,265.00		2,265.00	
4030 Annual Appeal	9,410.00	2,000.00	7,410.00	470.50 %
4040 Contributions-General	30.00	5,000.00	-4,970.00	0.60 %
Total 4020 Contributions	12,116.00	44,867.00	-32,751.00	27.00 %
4100 Fundraising Events		39,000.00	-39,000.00	
4105 Annual Meeting	560.00	3,200.00	-2,640.00	17.50 %
4190 Fundraising - General		20,000.00	-20,000.00	
Total 4100 Fundraising Events	560.00	62,200.00	-61,640.00	0.90 %
4200 Museum Store Sales				
4210 Sales from another state- do not include in sales tax calc	502.22		502.22	
4290 Battlefield Store Sales	5,818.09	60,000.00	-54,181.91	9.70 %
4292 Battlefield sales - nontaxable		1,800.00	-1,800.00	
4295 Wetherill Store Sales	374.95	800.00	-425.05	46.87 %
Total 4200 Museum Store Sales	6,695.26	62,600.00	-55,904.74	10.70 %
4400 Library Revenue				
4410 Donations	99.50	800.00	-700.50	12.44 %
4420 Photocopies	110.50	850.00	-739.50	13.00 %
4430 Photo Reproductions	459.85	1,000.00	-540.15	45.99 %
4440 Research	614.00	700.00	-86.00	87.71 %
Total 4400 Library Revenue	1,283.85	3,350.00	-2,066.15	38.32 %
4500 Membership Dues	255.00		255.00	
4505 Basic Member		300.00	-300.00	
4520 Individual	350.00	1,700.00	-1,350.00	20.59 %
4525 Senior Individual	510.00	2,200.00	-1,690.00	23.18 %
4530 School, Club, Non-Profit		300.00	-300.00	
4535 Senior Couple	680.00	2,400.00	-1,720.00	28.33 %
4550 Family	650.00	2,700.00	-2,050.00	24.07 %
4570 Patron	825.00	5,500.00	-4,675.00	15.00 %
4585 Sustaining Member	750.00	6,500.00	-5,750.00	11.54 %
4588 History Circle	1,000.00	1,000.00	0.00	100.00 %
Total 4500 Membership Dues	5,020.00	22,600.00	-17,580.00	22.21 %
4600 Programs & Education				
4610 School Tours	250.00	6,000.00	-5,750.00	4.17 %
4620 Adult Programs	1,786.03	43,900.00	-42,113.97	4.07 %
4630 Sponsorships	64,500.00		64,500.00	
Total 4600 Programs & Education	66,536.03	49,900.00	16,636.03	133.34 %

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5000 Feast Of The Hunters Moon				
5005 Gate Admissions		120,000.00	-120,000.00	
5010 Advanced outlet ticket sales		3,000.00	-3,000.00	
5011 Advanced TCHA ticket sales		1,700.00	-1,700.00	
5012 Advanced On-line ticket sales		70,000.00	-70,000.00	
5025 Camp Site Rental		10,000.00	-10,000.00	
5030 Corporate Sponsorships	4,000.00	5,000.00	-1,000.00	80.00 %
5035 Feast Friday Tours		9,000.00	-9,000.00	
5037 Booth Rental Fee		850.00	-850.00	
5045 Food Booth Sales	1,786.00	280,000.00	-278,214.00	0.64 %
5050 Buttons		1,000.00	-1,000.00	
5055 Merchant fees		10,400.00	-10,400.00	
5065 Special Kids' Day		200.00	-200.00	
5070 TCHA Booth Sales		14,500.00	-14,500.00	
5075 Feast Prior Year Income	13,780.00		13,780.00	
5085 Feast Misc Income		2,400.00	-2,400.00	
5090 Weekend Pass		500.00	-500.00	
5099 Feast Museum Store Income		12,000.00	-12,000.00	
Total 5000 Feast Of The Hunters Moon	19,566.00	540,550.00	-520,984.00	3.62 %
Total Income	\$114,324.15	\$808,067.00	\$ -693,742.85	14.15 %
GROSS PROFIT	\$114,324.15	\$808,067.00	\$ -693,742.85	14.15 %
Expenses				
7000 Membership Expenses		450.00	-450.00	
7001 Membership Campaign/Advertising		2,000.00	-2,000.00	
7005 Membership Newsletter Printing	911.00	2,500.00	-1,589.00	36.44 %
7006 Membership Newsletter Postage		800.00	-800.00	
Total 7000 Membership Expenses	911.00	5,750.00	-4,839.00	15.84 %
7090 Administrative Expenses				
7091 Bank Service Charges	6.00	400.00	-394.00	1.50 %
7092 Credit Card Discounts/Fees	645.48	2,600.00	-1,954.52	24.83 %
7099 Administrative Expense - Misc	60.78	1,600.00	-1,539.22	3.80 %
Total 7090 Administrative Expenses	712.26	4,600.00	-3,887.74	15.48 %
7100 Collections Care		3,500.00	-3,500.00	
7101 Moving and Storage Expenses	330.00	2,500.00	-2,170.00	13.20 %
7105 Collection Acquisitions		1,000.00	-1,000.00	
7250 Contractual Services				
7255 Audit Services	300.00	6,500.00	-6,200.00	4.62 %
7260 Accounting Services	1,969.88	9,500.00	-7,530.12	20.74 %
7265 Computer Services	808.00	3,500.00	-2,692.00	23.09 %
7270 Consulting Services	564.00	8,700.00	-8,136.00	6.48 %
7275 Equipment Service Contracts	2,068.30	6,300.00	-4,231.70	32.83 %
7280 Security Services		2,000.00	-2,000.00	
Total 7250 Contractual Services	5,710.18	36,500.00	-30,789.82	15.64 %
7400 Equipment & Supplies				
7410 Office Supplies	51.44	2,400.00	-2,348.56	2.14 %
7420 Software		200.00	-200.00	
7430 Minor Equipment		2,000.00	-2,000.00	
Total 7400 Equipment & Supplies	51.44	4,600.00	-4,548.56	1.12 %

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
7500 Exhibits expense		300.00	-300.00	
7600 Fundraising Event Expenses	10.00	23,700.00	-23,690.00	0.04 %
7605 Annual Meeting	2,385.28	3,150.00	-764.72	75.72 %
7690 Fundraising Expense - General		1,500.00	-1,500.00	
Total 7600 Fundraising Event Expenses	2,395.28	28,350.00	-25,954.72	8.45 %
7700 Museum Store Expenses	54.00	2,700.00	-2,646.00	2.00 %
7720 Merchandise Exp - Battlefield	5,385.34	28,000.00	-22,614.66	19.23 %
7740 Consignment Expense		3,800.00	-3,800.00	
Total 7700 Museum Store Expenses	5,439.34	34,500.00	-29,060.66	15.77 %
7750 Museum Store Shipping		50.00	-50.00	
7800 Insurance Expense	2,812.32	16,000.00	-13,187.68	17.58 %
7900 Interest Expense		4,600.00	-4,600.00	
8000 Library/Archives Expense				
8010 Books/Magazines		330.00	-330.00	
8020 Photo Reproductions		100.00	-100.00	
8030 General Supplies		100.00	-100.00	
8040 Dues & Subscriptions	734.95	2,900.00	-2,165.05	25.34 %
Total 8000 Library/Archives Expense	734.95	3,430.00	-2,695.05	21.43 %
8090 Licenses & Fees	452.00	2,000.00	-1,548.00	22.60 %
8095 Vehicle Expense		1,500.00	-1,500.00	
8200 Marketing/Publicity	1,454.00	2,000.00	-546.00	72.70 %
8300 Postage & Freight	296.67	3,000.00	-2,703.33	9.89 %
8400 Printing Materials		1,000.00	-1,000.00	
8500 Programs & Education Expense	20,342.36	35,600.00	-15,257.64	57.14 %
8600 Repairs & Maintenance	1,086.00		1,086.00	
8605 Battlefield Repairs & Maint		500.00	-500.00	
8610 Fowler House Repairs & Maint	120.00		120.00	
8615 AGC Bldg Repairs & Maint	1,035.00	5,000.00	-3,965.00	20.70 %
8620 Fort Ouatatonon Repairs & Maint		1,000.00	-1,000.00	
8626 History Center Repairs & Maint	4,463.00	7,000.00	-2,537.00	63.76 %
Total 8600 Repairs & Maintenance	6,704.00	13,500.00	-6,796.00	49.66 %
8700 Salaries, Wages & Benefits				
8710 Salaries & Wages	61,513.76	222,000.00	-160,486.24	27.71 %
8730 Payroll Tax Expense	4,587.72	17,500.00	-12,912.28	26.22 %
8740 Retirement	841.96	1,500.00	-658.04	56.13 %
8750 Benefits	19,542.35	44,000.00	-24,457.65	44.41 %
8770 Temporary Help		1,500.00	-1,500.00	
Total 8700 Salaries, Wages & Benefits	86,485.79	286,500.00	-200,014.21	30.19 %
8800 History Center		3,450.00	-3,450.00	
8900 Travel & Training				
8910 Meals & Entertainment		3,300.00	-3,300.00	
8920 Training & Education		500.00	-500.00	
8930 Travel & mileage	540.00	2,500.00	-1,960.00	21.60 %
Total 8900 Travel & Training	540.00	6,300.00	-5,760.00	8.57 %
9000 Utilities				
9005 Electricity	885.23	8,500.00	-7,614.77	10.41 %
9010 Gas	3,106.57	9,500.00	-6,393.43	32.70 %
9015 Telephone	1,028.56	3,000.00	-1,971.44	34.29 %

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
9016 Cell Phones		1,800.00	-1,800.00	
9017 Internet - Expense	305.18	3,800.00	-3,494.82	8.03 %
9020 Water & Sewage	323.99	1,200.00	-876.01	27.00 %
9025 Trash Removal	573.50	3,200.00	-2,626.50	17.92 %
Total 9000 Utilities	6,223.03	31,000.00	-24,776.97	20.07 %
9100 Feast Expenses				
9003 TCHA Activity Booth Expenses		500.00	-500.00	
9105 Administration Expenses		400.00	-400.00	
9107 Feast Temporary help		4,600.00	-4,600.00	
9110 Bus		500.00	-500.00	
9115 Firewood		8,000.00	-8,000.00	
9116 Office/General Administrative Expenses		200.00	-200.00	
9125 Food Booth Shared Expenses	-2,013.48	88,000.00	-90,013.48	-2.29 %
9130 Food Booth Payout	2,256.76	86,000.00	-83,743.24	2.62 %
9132 TCHA Booth Merchandise		9,000.00	-9,000.00	
9135 Service Contracts		29,000.00	-29,000.00	
9140 Grounds		27,000.00	-27,000.00	
9149 Volunteer set up expense		1,500.00	-1,500.00	
9150 Medallions/Buttons		2,800.00	-2,800.00	
9151 Tables		3,600.00	-3,600.00	
9155 Parking		2,500.00	-2,500.00	
9160 Programs	1,757.00	37,000.00	-35,243.00	4.75 %
9164 Printing		1,500.00	-1,500.00	
9165 Publicity		26,000.00	-26,000.00	
9170 Insurance Premiums		7,500.00	-7,500.00	
9175 Special Kids' Day		2,000.00	-2,000.00	
9180 Traffic/Security		13,000.00	-13,000.00	
9195 Feast Expense - Misc		500.00	-500.00	
Total 9100 Feast Expenses	2,000.28	351,100.00	-349,099.72	0.57 %
Total Expenses	\$143,594.90	\$882,630.00	\$ -739,035.10	16.27 %
NET OPERATING INCOME	\$ -29,270.75	\$ -74,563.00	\$45,292.25	39.26 %
Other Income				
4820 Masonic Rental Income	5,950.00	35,000.00	-29,050.00	17.00 %
6000 Interest Income	29,735.10	2,600.00	27,135.10	1,143.66 %
6100 Investment Income				
6150 Total Return Trust Income	14,798.06	43,351.00	-28,552.94	34.14 %
Total 6100 Investment Income	14,798.06	43,351.00	-28,552.94	34.14 %
6500 Trust and Foundation Income		18,414.00	-18,414.00	
Total Other Income	\$50,483.16	\$99,365.00	\$ -48,881.84	50.81 %
Other Expenses				
6700 Investment Fees		6,000.00	-6,000.00	
Total Other Expenses	\$0.00	\$6,000.00	\$ -6,000.00	0.00 %
NET OTHER INCOME	\$50,483.16	\$93,365.00	\$ -42,881.84	54.07 %
NET INCOME	\$21,212.41	\$18,802.00	\$2,410.41	112.82 %

Tippecanoe County Historical Association

BALANCE SHEET

As of April 18, 2019

ASSETS	
Current Assets	
Bank Accounts	
1000 Petty Cash	200.00
1010 LB&T Checking	37,417.80
1015 Emergency Maintenance Fund	22,500.00
1025 Restricted Account	14,337.03
1027 Ouiatenon Preserve Account	80,446.59
1045 Feast Rainy Day Account	30,000.00
1050 TCHA Investment Accounts	
1055 TCHA Trust Cash	111,560.26
Total 1050 TCHA Investment Accounts	111,560.26
Total Bank Accounts	\$296,461.68
Accounts Receivable	
1210 Accounts Receivable	12,298.04
Total Accounts Receivable	\$12,298.04
Other Current Assets	
1510 Inventory- General	63,509.00
Total Other Current Assets	\$63,509.00
Total Current Assets	\$372,268.72
Fixed Assets	
1729 Costumes-Period Clothing	7,745.72
1736 Program Dept Equipment	1,222.41
Buildings	
1700 Battlefield Building	22,868.13
1707 History Center Building	350,000.00
1710 Arganbright Building	267,214.74
1715 Fort Ouiatenon Building	106,099.21
Total Buildings	746,182.08
Buildings - Improvements	
1720 Arganbright Building Improvements	27,840.50
1721 Building Improvement-History Center	472,913.68
1722 Building Improvement- Blockhouse (Fort)	19,736.30
1723 Building Improvements-Feast Barn	7,920.00
Total Buildings - Improvements	528,410.48
Equipment	
1730 Battlefield Equipment	17,023.25
1740 Arganbright Equipment	132,839.20
1741 Equipment-History Center	28,577.77
1750 Fort Ouiatenon Equipment	13,136.98
1760 Vehicles	31,009.05
Total Equipment	222,586.25

1770 Battlefield Exhibits	49,578.33
1775 Big Four Depot Exhibit	8,216.30
1776 Furniture & Fixtures	13,732.00
Total Exhibits - Museum	71,526.63
Land	345,000.00
1790 Wetherill Land	75,068.06
1795 Fort Ouatatonon Land	563,596.68
1799 Land Improvements at Fort O	63,653.23
Total Land	1,047,317.97
Total Accumulated Depreciation	-626,414.15
Total Fixed Assets	\$1,998,577.39
Other Assets	
1900 Investments	
1905 TCHA Trust Equities	920,337.93
1915 Community Foundation Equities	28,268.00
Total 1900 Investments	948,605.93
1950 Beneficial interest in trusts	0.00
1960 Wetherill Trust	312,873.52
Total 1950 Beneficial interest in trusts	312,873.52
Total Other Assets	\$1,261,479.45
TOTAL ASSETS	\$3,632,325.56
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	105.96
Total Accounts Payable	\$105.96
Credit Cards	
2005 Lafayette Bank and Trust Visa	-10,760.06
Total Credit Cards	\$ -10,760.06
Other Current Liabilities	
2004 Payable to Restricted Account	750.00
2300 Sales Tax Payable	407.07
2610 Simple Retirement Payable	148.55
2620 Co-elect Retirement Payable	120.28
2700 Deferred Revenue	500.00
Total Other Current Liabilities	\$1,925.90
Total Current Liabilities	\$ -8,728.20
Total Liabilities	\$ -8,728.20
Equity	
3010 Unrestricted Net Assets	3,091,301.35
3020 Temporarily Restricted	192,029.00
3030 Permanently Restricted	336,511.00
Net Income	21,212.41
Total Equity	\$3,641,053.76
TOTAL LIABILITIES AND EQUITY	\$3,632,325.56

Membership & History Center Director Report
Megan Lee
April 2019

Memberships

- Memberships are currently at 541 (532 memberships reported last month)
- As of April 19th there were 20 renewals and 3 new memberships that had been entered
- Renewal notices and second reminders went out on March 22nd.
- Emails sent through Member Planet have been opened at a higher rate with a 21% open rate vs the 18% we have consistently seen over that past 2 months
- The membership newsletter is scheduled to be distributed at the end of May
- The Development & Membership Committee will be looking to meet in May to follow up on issues identified at their last meeting in March.

History Center

- The piece for the furnace blower in the Banquet hall has finally come in and is installed reestablishing normal heat control
- The elevator repairs have been made by a company called Executive elevator. We saved half on the drive time by splitting it with another company that was having their elevator repaired the same day. It took them about 2.5 hours to figure it out (it was a sensor malfunction) and to finally get it working again.
- Peoples Brew Co and The Juniper Spoon are pairing up with TCHA again on May 17th for another Supper Club. We have decided to increase the numbers to 100 and do a Taps and Tapes theme. Keep an eye on your email and our Facebook for more info!
- The Civic Theater finished their last rental in April and are very happy with their usage. They are interested in possibly more rentals in the future.
- The Bridal Suite/Green Room is complete. Thanks to Pete and Ron for their assistance in this process! We have already had many compliments on the appearance and completed the renovation at roughly \$500 under budget.
- Marty's (maintenance person) last day was April 18th, a new hire named Levi Madras was interviewed by Megan and Craig. Levi's first day was April 22 and he will be attending the 1950s Gala to assist with the event. Levi will continue to work at \$13 per hour and take over all of Marty's responsibilities at 20-26 hours per week. For a complete list of responsibilities please see Megan.

Current rental list: does not include the tentative events:

Date	Rental	
2019	\$12,600	The Gathering
2019 5 uses	\$650 in marketing	Marketing Civic Theater
3-Mar	\$150	Rosie Baby Shower
15-Feb	\$150	Taste of Belgium
19-Mar	\$300	US Law Shield
28-Sep	\$200 deposit more to come	Minex Wedding
14-May	\$200	US Law Shield

Programs Director Report
Kristin Krzic
April 2019

Program Advisory Committee

Kristin Krzic – Program Director*
Walt Griffin
David Hovde
Quentin Robinson

Annie Schap
Shane Weist (non-Board)
Pete Bill

Churches of Tippecanoe Evening Lecture

Date: April 10th Location: History Center Time: 6:00 p.m.

- Great turnout, 23 people – income \$175
- Did a heavy push on publicity for this event
- Will continue to do heavy push on publicity for future events

History According to Hollywood

Date: April 14 Location: History Center Time: 4:00 p.m.

- Turnout, 5 people – income \$25
- Many people said that they will come for the next one next month

UPCOMING EVENTS

Workshop: Howl with the Wolves

Date: April 24, 2019 Location: Wolf Park Time: 6:00 p.m.

- Attendees will get tour of Wolf Park along with talk about the history of Wolf Park

TCHA Spring Gala

Date: April 27, 2019 Location: History Center Time: 6 to 10:30 p.m.

- Purduettes Trio will perform along with DJ Wendall dj'ing for the event

Westminster Senior Wellness Fair

Date: April 26, 2019 Location: Westminster Time: 1 to 4 p.m.

- Will go promote our events calendar

Creasy Springs Health Campus

Once a month every month until December, I will be doing a program for Creasy Springs Health Campus from 1:30 to 2:30 p.m. They will be paying us \$40 for each program. The first one is February 22, 2019. I will be going this month on the 26th.

School Programs

- 4/25/2019 - Montessori School of Westfield - Conflict of Cultures - 33 students attending - Income \$165
- 5/3/2019 St. Peter North Judson - Conflict of Cultures - 50 students attending – Income \$100
- 6/6/2019 - Visit Lafayette/West Lafayette Senior Group - Conflict of Cultures - 45 attending – Income \$225

TCHA Collections Department Report April 2019
Prepared by Kelly Lippie

1. Intern working with archives volunteer, Dr. Bay, will be creating some lesson plans for the website that use maps from our collection and other primary sources. He plans to stay over the summer and will likely do some kind of media project that could be used on the website.
2. Dress and child's coat loaned to the Haan Mansion for an exhibit will be returned at the end of April.
3. Attended a meeting of the **Morris School House Programs** committee to advise on programming the site.
4. 1950s exhibit installed at the History Center for the spring Gala. This will be up until mid-May.
5. A Grad student created a traveling exhibit based on research on a local woman. She is donating the exhibit to us in May, so we can set it up or rent it out to libraries or schools for display.
6. Working with woodworker to have exhibit case base constructed with memorial funds at the Battlefield, this case will house the Chief's gun until the museum remodel. This should be completed by the end of April. Removed plow from exhibit at the Battlefield to make room for the case.
7. Met with Railroad Relocation project manager, Liz Solberg, to receive another batch of material for the archive.
8. Working with Rick to select and research swords for a temporary exhibit at the Battlefield. This will be installed before the end of April.
9. Installed UV film on the 6th Street door of the History Center to protect exhibits in that room.
10. Met with Purdue Galleries staff to look at propaganda posters in the TCHA collection for possible loan to them in the fall.
11. Assisted Kory Cooper and Misty Johnson to conduct **portable x-ray fluorescence scans** on the Boy on a Dolphin seal from the Ouiatenon artifact collection. These scans are a non-invasive test on objects to help identify which metals (like copper, zinc, bronze) are likely present in objects. Misty has done research on Ouiatenon material before and is just furthering her study with this type of technology.
12. Met with Quilt Historian Marj Hovde to look at some quilts in the TCHA collection and potential for a quilt history presentation next year that will showcase some of the quilts. Will likely meet again for further study.
13. Purdue Women's Group volunteers will be in on April 15th for a document cleaning project.
14. Assisted in drying out and identifying the time capsule found at Columbian Park.
15. Posted an unpaid internship position with Purdue for someone to work on cataloging the textiles.

16. Held volunteer pitch-in lunch instead of Department meeting on April 11 to celebrate National Volunteer Week.

17. Loan of Masonic Items on display in History Center will be renewed for another year.

Ongoing Projects:

- Cataloging and scanning photographs in the collection will continue for several years. As the catalog record is completed, I mark them for upload to the web component.
- Volunteers are cataloging shoes, hats and porcelain collections into Past Perfect.

Collections Committee

- Committee met on April 3, 2019.

New Donations: 12 items considered- 1 tabled pending further information, the rest kept and accessioned.

3 “Found in Collections” items considered; all rejected.

5 items up for consideration to Deaccession, all approved by committee to recommend to the Board:

Accession Number	Description	Reason	Source	Disposal Method Recommended
5592	Book: "Francis the First" by Francis Hackett, 1937	Out of Scope	Richard B. Wetherill	Sale
5544	Book: "The Autobiography of Benjamin Franklin" 1916	Out of Scope	Richard B. Wetherill	Sale
3076.02	Book: "Lee of Virginia" by William E. Brooks, 1932	Out of Scope	Richard B. Wetherill	Sale
71-08	Book: "A History of the Pioneer Families of Missouri" by William S. Bryan and Robert Rose, 1876 (1935 reprint)	Out of Scope	TIPCOA	Sale
87.100._	Remington Portable Typewriter	Out of Scope	Estate of Mabel McDill Andrews	Sale

VOTE TO BE TAKEN _____

Feast of the Hunters Moon Report
Leslie Martin Conwell
April 2019

- Much of this past month has been spent discussing insurance ramifications on the Feast for 2019. Thanks to Craig Graham, Jeff, and Craig for their help with this. We expect to finish tweaking the wording the week of 4/22. Vendors will be reminded that our event insurance does not cover their liability, and it is prudent for them to procure their own. Craig G.'s expertise is not taken for granted and we appreciate all of his thoughtful work and insight.
- I was invited to attend the Program Advisory Committee meeting 3/27 to talk about how The Farm at Prophetstown has handled media releases, social media, etc. The Farm shared our calendar scheduling list with Kristin, and I met privately with Kristin to go over Facebook advertising opportunities and what The Farm does to construct a targeted and successful boosted post. While a cookie cutter approach might not work entirely for TCHA with a pattern based on what The Farm does, it is my hope that I was able to offer some useful suggestions.
- The Ouatatonon Preserve committee held its first meeting 4/3. Thank you to David Hovde for doing such a good job of organizing the committee and running the meeting. I look forward to serving on this exciting committee.
- The annual Feast food booth meeting was 4/18. Thank you to Feast committee members Jason Stanfield, Jeff Schwab, Sheri Sondgerath, and Bob Leavitt for attending. We had two booths drop out this year, due to issues of continually not getting enough volunteers from their organizations. Jason is working on getting several new organizations on board. Several interested parties include Wabash River Keepers and the Salvation Army. The Feast is continuing work to make our event more environmentally friendly in a cost effective manner, especially with food service products (bowls, plates, straws, etc.). The board of health came to the meeting for food safety instruction. We expressed thanks to the food booth representatives for their hard work during very trying weather circumstances in 2018.
- Brochure distribution to rest areas, welcome centers, and tourism bureaus has begun. Thanks to Carolyn O'Connell, Kelly Lippie, and Van and Pete Sherry for their efforts.
- I was asked to serve on the Purdue Service Animal committee, and it has been helpful to me for updated information and suggestions on service animal issues/laws for the Feast.
- Feast participant applications will go out in the mail and online in a week. PR ads are getting finalized, as well as contractual arrangements.
- Challenges for the Feast this year include difficulty in the event insurance industry and how that impacts the Feast, the continuing challenge of getting enough volunteers for not just TCHA but for other organizations that set up at the Feast, and the ever changing public perception of firearms and weapons.

Tippecanoe Battlefield Museum and History Store Report

Rick Conwell

April 2019

- 4.2.19 Met with Allen Nail, Del Bartlett, and Robbie Alford to discuss update of lease agreement between TCHA and Tippecanoe County Park and Recreation Department.
- 4.3.19 Attended monthly staff and collections committee meetings. Worked with collections department to select material and write label text for temporary battlefield exhibit.
- 4.5.19 Removed seed planter exhibit to make room for chief's gun exhibit. Moved planter to upstairs storage.
- 4.8.19 Met with Bill Young and Jim Hiter to measure and make final arrangements for exhibit case for chief's gun.
- 4.11.19 Contacted by St. Elizabeth gift shop manager regarding purchase of our inventory of St. E. treasures. Agreed upon price is \$10 each. Physical inventory is about 80 pieces.
- 4.16.19 Young and Hiter returned with finished exhibit case to install.
- 4.16.19 Met with Lise Schools and Jenna Parks of Indiana DNR to discuss interpretive planning of Prophetstown's native exhibits.
- 4.17.19 Gathered all available pieces of St. Elizabeth Treasures and delivered to St. E. Gift shop.
- 4.18.19 Met with Angela Taylor of LaLa Gallery regarding pottery contract for 2019 Feast. Battlefield hosted Feast Food Booth annual meeting. (after hours). Proofed and edited label text for Chief's gun exhibit.

Notes from Committees April 2019

Facilities Committee – Walt Griffin

- Approved putting foot lights near side seating In auditorium.
- Install Crystal Ball holder in Auditorium ceiling.
- Come up with a plan for landscaping at History Center.
 - Investigate volunteers to plan and install
 - Also check for drainage issues.
 - 811 came out and marked so we may dig
- Paving at the Arganbrite Center
- Check on what cement repair and better handrails would cost at Arganbrite Center. Call into a contractor for cement repair.
- Roof priority at History Center for basement leaks.
- Hiring of a part maintenance person for TCHA properties.
- Bridal dressing area almost completed by Megan and Pete

Development & Membership Committee – Erika Kvam

- Soliciting suggestions for potential donors from Board

Ouiatenon Preserve Committee – David Hovde

- The Ouiatenon Preserve Committee met with members of OPI.
- We discussed the history of the preserve, the charge and function of the committee and its oversight of OPI operations.
- Further, the committee requested a list of future projects and a list of all federal, state, county, and private agencies that have some relationship or impact on the property or TCHA/OPI operations.

Executive Director Report
Craig Hadley
April 2019

Parking Lot Agreement with the Fowler House

I have wrapped up negotiations with Matt Jonkman on the agreement for the use of the upper and lower parking lots at the Arganbright Library. Please see attached agreement points as well as the cost of the construction work to be done. The 1852 Foundation is responsible for paying for the upper parking lot improvements and TCHA the lower. I have sent these points and estimates to Del Bartlett for him to put together into a legal contract. The plan is to begin construction work the first week of June. I am also working on a grant to cover our costs for the lower parking lot.

History Center

- **Roof Repairs:** We are moving forward with part one of the rook replacement, beginning with the two small emergency exit roofs in the alleyway. We know that there are some leaks coming from those two roof sections and these are the least expensive f the repairs at a total of \$4700.
- **Trip-Hazard lights and electrical outlets:** We are installing strip lights along the step-up to the auditorium chairs to make it safer and less of a trip hazard. To accomplish this we have to install two new electrical outlets in the auditorium to power the strips. It will also give us two extra outlets we can use for other things. The cost of this is being paid for from a dedicated History Center improvement fund in restricted accounts.
- **Bridal/Green Room:** Megan has almost completed the decoration and installation of the new bridal suite in the rooms that TAF were utilizing for their offices. This will hopefully become a big selling point for potential weddings in the future.
- **Task Force:** We are currently putting together various quotes and options for potential exhibit cases to put along the walls in the History Center.
- **Final History Center Report:** A complete report on the History Center with costs, construction and improvements will be completed for the May board meeting. I wanted to make sure the report included the current work being done.

Balance Sheet Notes

Here are a few clarifications for some items on the Balance Sheet that were requested.

1. If you notice that on the balance sheet is states that we have \$12,298 in accounts receivable. \$10,000 of that is what the City of West Lafayette owes us for the 4th Grade program but they do not cut that check till the beginning of July. The remaining amount is a refund owed to us from United Health Care, which we have not received as of yet.
2. Our credit card balance is in the negative because the credit card detail has not been yet entered. We have been busy tracking down some missing receipts, but I gave Andrea the finished credit card receipts and description totals on Thursday. She is entering them now. The credit card balances will be current and correct before the next board meeting.
3. What constitutes Fixed Assets item 1729: Costumes – Period clothing. That is money spent over a three year period. I specifically requested a costuming budget when I worked on my first budget as it is not fair to ask staff whom we require to dress in period clothes for the feast and other living history events to spend their own money on costuming they will not use other than

for work. This is standard practice at other museums and historic sites where period clothing is required. So this has covered everything from dresses for female staff to other costuming for the feast as well as the Civil War and Tippecanoe Battlefield interp. It is money well spent and makes our staff look professional at such events.

4. In the Total Return trust account there is a section called Cash & Equivalents that totals the \$111,000. This is part of the 2 Return trust accounts that we have with the Community Foundation.. Like our TRUT account we received dividends from these at the beginning of each year.

Current Sponsorships

Please see attached the current sponsorship listing of sponsorships and the events they are covering. I am continuing to reach out to more businesses and individuals for sponsorships and will continue to do so throughout the year.

BOARD OF GOVERNORS TERMS (3 Year Terms)

Name	Term Ends (Annual Mtg. Jan/Feb)
Colby Bartlett	December 2020 (January 2021)
Del Bartlett	December 2021 (January 2022)
Pete Bill	December 2019 (January 2020)
Julie Byers	December 2021 (January 2022)
H. Kory Cooper	December 2021 (January 2022)
Craig Graham	December 2020 (January 2021)
Walt Griffin	December 2019 (January 2020)
Ron Halsema	December 2021 (January 2022)
Amy Harbor	December 2020 (January 2021)
David Hovde	December 2019 (January 2020)
Zula Kress	December 2021 (January 2022)
Erika Kvam	December 2020 (January 2021)
Ken Moder	December 2021 (January 2022)
Quentin Robinson	December 2021 (January 2022)
Annie Hatke Schap	December 2021 (January 2022)
Jeff Schwab	December 2021 (January 2022)
Gretchen Shelmon	December 2021 (January 2022)
Preston Smith	December 2021 (January 2022)
John Thieme	December 2019 (January 2020)
Phil Tucker	December 2019 (January 2020)
Todd White	December 2021 (January 2022)

OFFICERS OF THE BOARD (1 Year Term, not more than 5 consecutive terms)

Position	Name	First Term Began	Term Number in 2019	Re-election eligibility ends
President	Pete Bill	June 2016 (for 2016 term)	4	January 2021
Vice President	Jeff Schwab	February 2017	3	January 2022
Secretary	Erika Kvam	February 2019	1	January 2024
Treasurer	John Thieme	February 2015	5	January 2020

TCHA COMMITTEES – 2019

* indicates Chair

Executive Committee

Pete Bill *
Jeff Schwab
John Thieme
Erika Kvam

Nominating Committee

Quentin Robinson*
Preston Smith
Amy Harbor

Finance, Budget, and Risk Management Committee

Jeff Schwab *
Julie Byers
Ken Moder

John Thieme
Todd White

Facilities Committee (formerly the Buildings & Grounds Committee)

Walt Griffin *
Colby Barlett
Pete Bill
Kevin Cullen (non-Board)

Ron Halsema
Amy Harbor
Erika Kvam
Megan Lee - Membership Director

Collections Committee

Kelly Lippie*
Pete Bill
Leslie Conwell
Rick Conwell
Kevin Cullen
LA Clugh

Carolyn O'Connell
Quentin Robinson
Mary Springer
Marsha Selmer
Kristin Krzic
Craig Hadley

Ouiatenon Preserve Committee

David Hovde*
Colby Bartlett
Del Bartlett
Di Begley (non-Board)

Kory Cooper
Leslie Martin Conwell (non-Board)
Zula Kress
Erika Kvam

Development & Membership Committee

Erika Kvam *
Craig Hadley
Pete Bill

Megan Lee - Membership Director
Gretchen Shelmon

Program Advisory Committee

Kristin Krzic – Program Director*
Walt Griffin
David Hovde
Zula Kress

Quentin Robinson
Annie Schap
Shane Weist (non-Board)
Pete Bill

TCHA Foundation Board Liaison

Del Bartlett